



## BLANK PLUMBING RENEWAL APPLICATION

CHECK ONE: \_\_\_\_\_ Plumbing Contractor \_\_\_\_\_ Journeyman Plumber \_\_\_\_\_ Plumbing Corporation

EXPIRATION DATE:	RENEWAL FEE (See below):	<p>Please Circle your answer to ALL of the following questions. If you answer "Yes" to any of the questions, please attach details of action taken, including legal court documents or state board documents.</p> <p>1. Since you last renewed, has any professional license, certificate, registration, or permit you hold or have held been disciplined or are formal charges pending? YES NO</p> <p>2. Since you last renewed, have you been denied a license, certificate, or permit in any state? YES NO</p> <p>3. Since you last renewed, have you been convicted of or pled guilty to a violation of a federal or state law or are criminal charges pending? YES NO</p> <p><b>You must sign and date below.</b> By signing this form, you are attesting that the information on this renewal is true and correct and that you have met all required continuing education hours if applicable. This form will be returned if it is not correctly completed which will delay the renewal.</p>
LICENSE NUMBER	CURRENT STATUS	
	Check One: Active: _____ Expired: _____	
Name: _____		
Address: _____		<p>Signature _____ Date _____</p> <p>Contractor Name: _____</p>
Email Address: _____		<p>If you are a plumbing corporation renewing your license, please PRINT the name of your plumbing contractor to the left. ← <b>FAILURE TO DO SO WILL DELAY YOUR RENEWAL.</b></p>

- **PLEASE RETURN** this entire page with the appropriate renewal fee to the address above
- **RENEW ONLINE:** The quickest way to renew your license is to renew online via our secure website at <https://mylicense.in.gov/EGov/Login.aspx>. You may also update your address and other demographic information when you login to the website. Following is to assist you with logging into the website:
  - Your **LICENSE NUMBER** is your **LOGIN**.
  - The **LAST 4 DIGITS OF YOUR SOCIAL SECURITY NUMBER** are your **PASSWORD**.
- **PLEASE MAKE ALL CHECKS AND MONEY ORDERS PAYABLE TO:** Indiana Professional Licensing Agency
- **RENEWAL FEE & TIMELINE INFORMATION:**
  - Plumber Contractor: \$100.\*
  - Journeyman Plumber: \$30.\*
  - Apprentice Plumber: \$10.\*\*
  - Plumbing Corporation: \$100.\*

\* **LATE FEE FOR ALL PLUMBER CONTRACTOR, JOURNEYMAN PLUMBER, AND PLUMBING CORPORATION RENEWALS PROCESSED ONLINE OR POST-MARKED AFTER DECEMBER 31, 2011: \$50.00. NO EXCEPTIONS.**

\*\* **LATE FEE FOR ALL APPRENTICE PLUMBER RENEWALS PROCESSED ONLINE OR POST-MARKED AFTER AUGUST 1, 2012: \$50.00. NO EXCEPTIONS.**
- **NAME CHANGE:** If you have a name change, please provide documentation such as a copy of your marriage certificate, divorce decree, or a name change affidavit with your name change request. You may submit your name change request with this renewal application or at a later time, submit such requests to the address above.
- **GENERAL CONTACT INFORMATION:** Should you have any questions or concerns about the renewal process, please contact us at (317) 234-3022, by email at [pla10@pla.in.gov](mailto:pla10@pla.in.gov) or at the above address. Email correspondence is recommended when call volumes are high.
- **IMPORTANT TAX LIEN INFORMATION:** If a tax protest has been recorded on your license by the Indiana Department of Revenue (DOR), you may not renew your license until the tax protest is removed by that agency. **To contact the DOR regarding tax holds, call (317) 232-8215.**
- **EMAIL ADDRESSES:** Email is the agency's primary method of communication with licensees. Please provide your email address in the space provided above.